



## Speaking Engagement Request Form

Thank you for your speaking request. After completing the form, please attach and email the to [Kelley.Finwall@La.Gov](mailto:Kelley.Finwall@La.Gov).

**Name of Organization:**

**Contact Name:**

**Contact Telephone:**

**Contact Email:**

**Event Summary:**

**Event Date and Time:**

**Event Location:**

**Expectations/Role For Secretary Gee:**

**Length of Remarks:**

**Expected Audience Size and Composition:**

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