



**State of Louisiana**  
Louisiana Department of Health  
Health Standards Section

August 10, 2023

**Re: Notification of Emergency Preparedness Plan Submission Pursuant to Act 522 of the Louisiana Legislature 2022 Session**

Dear Administrators:

As you know, La. R.S. 40:2009.25 requires nursing homes to review and update their Emergency Preparedness Plan annually. We also recommend that you review LAC 48.I Chapter 97 for Nursing Facilities (*i.e.*, **Section §9767 Emergency Preparedness**) in order to know the date when your facility's Emergency Preparedness Plan or written attestation form is due to the Health Standards Section. For your convenience we have included the nursing home model plan for your consideration.

Please note that in order to streamline the nursing home emergency preparedness plan review process, the Health Standards Section has built a platform on Monday.com and will be using the platform to help stakeholders comply with the emergency preparedness laws and regulations. Moving forward, all emergency preparedness plans, as well as all written attestation forms, will need to be submitted to the Louisiana Department of Health through its Monday.com platform. We will provide all stakeholders with the link to the platform when it is live and available for use.

For your added convenience, we have included the following helpful links:

[Louisiana Model Nursing Home Emergency Plan;](#)

[LAC 48.I. Chapter 97 Nursing Facilities;](#)

[Act No. 522;](#) and

The Monday.com training conducted on August 4, 2023 is [here](#).

Should you have any questions or concerns regarding this correspondence, please e-mail [HSSEP@la.gov](mailto:HSSEP@la.gov).

Sincerely,

*Steffan W. Rutledge, Esq.*

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The Louisiana Department of Health  
Health Standards Section