



**Office of State Procurement
PROACT Contract Certification of Approval**

This certificate serves as confirmation that the Office of State Procurement has reviewed and approved the contract referenced below.

Reference Number: 2000114167 (1)

Vendor: Myers and Stauffer LC

Description: Provide accounting & auditing services for managed care program

Approved By: Paula Lewis

Approval Date: 12/30/2015

A BA-22 form specifying the funds available for a particular year shall be submitted by September 30th to the Office of State Procurement for any succeeding year.

The Internal Revenue Service (IRS) may find that this contract creates an employment relationship between your agency and the contractor. You should be advised that your agency is responsible for all taxes and penalties if such a finding is forthcoming. It is incumbent upon your agency to determine if an employee/employer relationship exists. Your agency must make the appropriate withholdings in accordance with law and IRS regulations, if applicable.

AMENDMENT TO
AGREEMENT BETWEEN STATE OF LOUISIANA
DEPARTMENT OF HEALTH AND HOSPITALS

Amendment #: 1

LaGov #: 2000114167

CFMS #: 734649

DHH #: 060568

Agency Name... Bureau of Health Services Financing
(Regional/ Program/ Facility

AND

Myers and Stauffer LC
Contractor Name

Original Contract Amt 2,787,500

Original Contract Begin Date 2015-06-01

Original Contract End Date 2018-05-31

AMENDMENT PROVISIONS

Change Contract From: Maximum Amount: 2,787,500

CF-1 Block 13 Maximum Contract Amount: \$2,787,500 SFY16: \$1,162,500 SFY17: \$830,000 SFY18: \$795,000
Statement of Work - see changes attached

Change To: Maximum Amount: 3,207,500

CF-1 Block 13 Maximum Contract Amount:\$3,207,500 SFY16: \$1,382,500 SFY17: \$930,000 SFY18: \$895,000
Statement of Work - see changes attached

Justification:
Contractor will assist with the development of the annual transparency report required by Act 158 of the 2015 Regular Legislative Session, which will include reviewing previous audit findings, assisting with the design of data specifications to meet reporting requirements using available data, preparing a summary report of findings and recommendations from the data evaluation process, assisting with the analysis of data results, and assisting with preparation of data tables. The contractor will audit the 2012 MLR reports and provide ad hoc accounting and auditing services to assist DHH in responding to requests from the legislature, the legislative auditor, and other stakeholders.

This Amendment Becomes Effective: 2015-07-01

This amendment contains or has attached hereto all revised terms and conditions agreed upon by contracting parties.

IN WITNESS THEREOF, this amendment is signed and entered into on the date indicated below.

CONTRACTOR
Myers and Stauffer LC
Michael D. Johnson
CONTRACTOR SIGNATURE DATE 11/20/15
PRINT NAME
CONTRACTOR TITLE Member

STATE OF LOUISIANA
DEPARTMENT OF HEALTH AND HOSPITALS
Secretary, Department of Health and Hospital or Designee
W. Jeff Reynolds
SIGNATURE DATE 11-30-15
NAME
TITLE Undersecretary
OFFICE Department of Health and Hospitals

PROGRAM SIGNATURE DATE
NAME

STATEMENT OF WORK

Attachment B

GOAL/PURPOSE

The purpose of the contract is for the Contractor to provide accounting services to support the operation of Medicaid managed care, specifically minimizing the Department's risk in the areas of member care and administration, data quality, and financial management. Myers and Stauffer LC will assist the Department with accomplishing its goal of ensuring that Medicaid managed care members are receiving high quality coordinated care at the lowest cost.

The contractor shall provide the following services:

- 1) Assistance with encounter data management to facilitate and provide for complete and accurate encounter data available for financial rate setting and member services oversight of Medicaid managed care (Bayou Health and Dental Benefit Management Program (DBMP);
- 2) Assistance with External Quality Review (EQR) functions in accordance with the Centers for Medicare and Medicaid's *EQR Protocol 4 Validation of Encounter Data Reported by the MCO*, published in September 2012. (Protocol is available on the CMS website at <http://www.medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Quality-of-Care/Quality-of-Care-External-Quality-Review.html>); and
- 3) Assistance with the examination of the Medical Loss Ratio (MLR) reports submitted by each Managed Care Organization (MCO) on an annual basis.
- 4) **Assistance with the development of the annual Transparency Report required by Act 158 of the 2015 Regular Legislative Session, specifically source data validation.**
- 5) **Ad hoc analyses and reports as requested by the Department**

All services shall be performed in accordance with applicable professional standards promulgated by the AICPA.

The contractor shall notify the contract monitor within three business days of any encounters matters that could impede the timely completion of deliverables and of any of any potential risks to the Department identified.

The contractor shall report immediately to the Medicaid Deputy Director for Managed Care and the Department's Office of the Inspector General any matters of fraud identified.

DELIVERABLES

- 1) Encounter Data Reconciliation
 - a) Analyze the encounter processes and documentation (i.e. Companion Guides) utilized by the Fiscal Agent Contractor (FAC);
 - b) Meet with each MCO/DBMP submitting encounters to the Department's FAC to gain and document an understanding of the claims adjudication, adjustment, and void processes;
 - c) Identify potential issues and concerns with the processes outlined above;

- d) Obtain all encounter claim data accepted by the FAC as submitted from the MCOs/DBMP. Perform quality assurance processes to arrive at a clean set of data;
- e) Work with the FAC to establish a process whereby encounters are obtained in a routine, weekly process;
- f) Analyze the weekly encounter submissions submitted by the MCOs/DBMP to the FAC and report to the Department on volumes and potential issues identified;
- g) Review encounter submission error reports with MCOs/DBMP and address identified issues with each plan;
- h) Document issues and MCO/DBMP commitments made to the Department and assist with determination of achievement of goals/commitments;
- i) Document and assist the Department with modification requests submitted to the FAC and monitor the progress and success of the requests;
- j) Conduct meetings with the MCOs/DBMP as needed to address common errors, edits, or problems identified by the MCOs/DBMP as a barrier to successful encounter submissions;
- k) Obtain cash disbursement journals (CDJ) and other necessary financial records from each of the MCOs/DBMP reflecting the payments to providers for medical services;
- l) Reconcile the CDJ to the MCO/DBMP submitted encounter data, identifying potential issues or missing encounters;
- m) Provide initial exception reports to each of the MCOs/DBMP to explain or correct potential issues in the encounter data;
- n) Provide completion reports on a frequency as determined by the Department. (Anticipated report frequency is on a bi-monthly basis.);
- o) Conduct additional analyses to measure the reliability and accuracy of encounter and member data used to establish capitation rates (i.e., inaccurate encounter and member data could lead to higher than necessary capitation rates);
- p) Maintain a database of all encounters including an audit status and audit amount for each encounter; and
- q) Coordinate with the Department's actuary, and any other third parties users requiring access to audited encounter data, as directed by the Department.

2) External Quality Review (EQR) Protocol 4 Activities

- a) Activity 1 – Review State Requirements to ensure complete understanding of all applicable requirements related to health plans and any additional requirements related to CMS EQR Protocol 4.
- b) Activity 2 – Review MCO's/DBMP's Capability
 - i) Review or conduct the MCO's/DBMP's Information Systems Capabilities Assessment (ISCA).
 - ii) Determine vulnerabilities which the MCO's/DBMP's information systems may contain that may lead to incomplete or inaccurate data capture, integration, storage, or reporting.
 - iii) Identify issues that may contribute to inaccurate or incomplete data.

- iv) Conduct interview of MCO/DBMP staff.
 - c) Activity 3 – Analyze Electronic Encounter Data
 - i) Develop a data quality test plans.
 - ii) Account for edits built into the State’s data system.
 - iii) Determine types of potentially missing encounter data.
 - iv) Determine overall data quality issues and MCO/DBMP submission issues.
 - v) Generate and review analytic reports (perform micro-analysis on encounter data).
 - vi) Analyze encounter data.
 - vii) Develop long-term monitoring strategy for assessing the quality of encounter data.
 - d) Activity 4 – Review Medical Records. In coordination with DHH and utilizing analytical procedures to assist in determining risk areas and hypotheses, develop a statistically valid sample of encounter claims to perform a medical record review. Ensure sample size is efficient and appropriate.
 - e) Activity 5 – Submit Findings. At the conclusion of activities, develop and submit a report of findings and recommendations for each MCO/DBMP.
- 3) Examination of MLR Reports – Bayou Health
- a) Review MLR reports submitted by each MCO.
 - b) Request supporting documentation from each MCO, including trial balance, claim lag reports, and other claim and financial information.
 - c) Perform analyses to ensure the definitions and assignments of medical and administration expenses are appropriate.
 - d) Follow up with MCOs, as necessary, to complete analysis.
 - e) Develop and submit summary of findings and issue Independent Accountant’s report.
- 4) **Assistance with development of the annual transparency report required by Act 158 of the 2015 Regular Legislative Session, specifically to minimize future audit findings**
- a) **Review Act 158, previous annual transparency reports, and related legislative audit findings.**
 - b) **Understand available data sources, assist with the design of data specifications to meet reporting requirements using available data, and assist with the documentation of such including any known limitations or qualifications.**
 - c) **Assist with the development and application of protocols, procedures, and process documentation necessary to independently evaluate data reported for completeness, accuracy, comparability and reasonability. Prepare a summary report of findings and recommendations from the data evaluation process.**
 - d) **Assist with the review and analysis of data results, including identifying and explaining trends and anomalies, including whether meaningful or data artifacts.**

- e) **Assist with preparation of data tables and narratives to constitute the final transparency report, as well as any other supporting documentation likely to be requested by legislative auditors.**

PERFORMANCE MEASURE

The contractor will submit detailed monthly invoices due on the 15th of each month documenting the activities performed and the status of outstanding deliverables.

MONITORING PLAN

- 1) The contractor will maintain a current work plan of all project tasks, activities and resources including estimated start and completion dates, actual start and completion dates, estimated and actual task hours, and completion percentages of all in-process tasks. This work plan will be submitted and approved by DHH on a monthly basis.
- 2) The DHH contract monitor will:
 - a. Be available for consultation by phone, e-mail, and face-to-face meetings to discuss priorities and provide direction;
 - b. Meet with the contractor on a weekly basis, if needed, by telephone to ensure that work toward the completion of deliverables is being accomplished; and
 - c. Review and approve monthly detailed invoices.

TERMS OF PAYMENT

The contract shall begin on June 1, 2015, and end on May 31, 2018. For the 36-month contract term, the contract amount shall not exceed ~~\$2,787,500~~ **\$3,207,500**. The activities will be performed for a fixed rate or at an hourly rate as outlined below.

Fixed Deliverable Pricing

Deliverable #1a – Encounter Data Reconciliation – Bayou Health

For encounter data reconciliation, the deliverables shall consist of six bimonthly encounter reconciliation reports for each MCO for each contract year, for a total of 90 reports over the contract term. Deliverables for the first year of the contract term will be compensated at different prices for the new Bayou Health MCOs and incumbent MCOs. For the two new Bayou Health MCOs, each of the three initial reconciliation reports shall be compensated at a fixed price of \$27,500; each of the subsequent three reconciliation reports submitted during the first year of the contract term shall be compensated at a fixed price of \$17,500. For the incumbent MCOs, each reconciliation report shall be compensated at a fixed price for \$17,500. Deliverables for the second and third years of the contract term will consist of a fixed price of \$17,500 for each report. All costs above the agreed upon fixed price for each report will be incurred by the contractor. Total compensation for all reconciliation reports submitted over the full 36 month contract term shall not exceed \$1,635,000.

Payment will be based on approval of invoices and deliverables. DHH must provide the contractor with written approval for services billed on a fixed price basis, and a copy of such approval must be submitted with the invoice. For each month in the contract period, invoices are due by the fifteenth of the month for the prior month's deliverables. Contractor must submit final invoices within 15 days after termination of contract.

Deliverable #1b – Encounter Reconciliation - DBMP

For encounter reconciliation for DBMP, the deliverables shall consist of three encounter reconciliation reports for the first contract year, six reports for the second contract year, and four reports for the final contract year. Each of the three initial reconciliation reports shall be compensated at a fixed price of \$27,500. Deliverables for the second and third years of the contract term will consist of a fixed price of \$17,500 for each report. All costs above the agreed upon fixed price for each report will be incurred by the contractor. Total compensation for all reconciliation reports submitted over the full 36 month contract term shall not exceed \$257,500.

Payment will be based on approval of invoices and deliverables. DHH must provide the contractor with written approval for services billed on a fixed price basis, and a copy of such approval must be submitted with the invoice. For each month in the contract period, invoices are due by the fifteenth of the month for the prior month's deliverables. Contractor must submit final invoices within 15 days after termination of contract.

Deliverable #2a – EQR Protocol 4 Activities – Bayou Health

For EQR activities for Bayou Health, the deliverable shall consist of a final report of findings and recommendation for each of the two new Bayou Health MCOs. Each final report shall be compensated at a fixed price of \$150,000. All costs above the agreed upon fixed price of \$150,000 per final report will be incurred by the contractor. Total payments for EQR deliverables for Bayou Health shall not exceed \$300,000 for the term of the contract.

Payment will be based on approval of invoices and deliverables. DHH must provide the contractor with written approval for services billed on a fixed price basis, and a copy of such approval must be submitted with the invoice. Contractor must submit final invoices within 15 days after termination of contract.

Deliverable #2b – EQR Protocol 4 Activities - DBMP

For EQR activities for DBMP, the deliverable shall consist of a final report of findings and recommendations, which shall be compensated at a fixed price of \$75,000. All costs above the agreed upon fixed price will be incurred by the contractor. Total payments for EQR deliverables for Bayou Health shall not exceed \$75,000 for the full 36 month term of the contract.

Payment will be based on approval of invoices and deliverables. DHH must provide the contractor with written approval for services billed on a fixed price basis, and a copy of such approval must be submitted with the invoice. Contractor must submit final invoices within 15 days after termination of contract.

Deliverable #3 – Examination of MLR Reports – Bayou Health

The deliverables shall consist of an annual MLR examination for each of the participating MCOs for that examination year, for a total of 13 reports over the three-year contract period. The cost of the examination of the MLR report for each MCO will be \$40,000 for a total cost of \$520,000.

Additionally, examinations of unaudited 2012 MLR reports submitted by the MCOs shall be compensated at a fixed price of \$40,000 per report for a total cost of \$120,000.

Payment will be based on approval of invoices and deliverables. DHH must provide the contractor with written approval for services billed on a fixed price basis, and a copy of such approval must be submitted with the invoice. For each month in the contract period,

invoices are due by the fifteenth of the month for the prior month's deliverables. Contractor must submit final invoices within 15 days after termination of contract.

Hourly Basis Pricing

Deliverable #4 – Assistance with annual Transparency Report (Act 158 of the 2015 Regular Legislative Session)

The contractor shall be compensated on an hourly rate for activities related to deliverable #4. The hourly rate, inclusive of travel and any and all other costs associated with the services provided, regardless of the position or level of staff providing services for ad hoc activities, is \$150.00. Travel costs for lodging, mileage or otherwise are not covered costs under this contract. Compensation on an hourly basis shall not exceed \$60,000 for any single contract year or \$180,000 for the term of the contract.

Payment will be based on approval of invoices and deliverables. DHH must provide the contractor with written approval for services billed on an hourly rate basis, and a copy of such approval must be submitted with the invoice. For each month in the contract period, invoices are due by the fifteenth of the month for the prior month's deliverables. Contractor must submit final invoices within 15 days after termination of contract.

Ad Hoc Activities

Exclusive of fixed price deliverables, the contractor shall be compensated on an hourly rate. The hourly rate, inclusive of travel and any and all other costs associated with the services provided, regardless of the position or level of staff providing services for ad hoc activities, is \$150.00. Travel costs for lodging, mileage or otherwise are not covered costs under this contract. Compensation on an hourly basis for ad hoc activities shall not exceed \$120,000 for the remaining period of the contract.

Payment will be based on approval of invoices and deliverables. DHH must provide the contractor with written approval for services billed on an hourly rate basis, and a copy of such approval must be submitted with the invoice. For each month in the contract period, invoices are due by the fifteenth of the month for the prior month's deliverables. Contractor must submit final invoices within 15 days after termination of contract.

FOR CIVIL SERVICE USE ONLY

Effective Date of Contract	Approval Date	
	SCS Commission Approval (if required)	SCS Approval (Initial and Date)
		<i>mwh 12/10/15</i>

Comments

COMPLETE THE FOLLOWING INFORMATION FOR REQUESTS DEALING WITH THE CONTRACTING OF STATE SERVICES AND/OR STATE PERSONNEL

Agency Name	Personnel Area Number	Agency Number
Bureau of Health Services Financing	7201	305

CONTRACT INFORMATION

CFMS #	Name of Contractor		
CFMS #734649 LaGov 2000114167	Myers and Stauffer LC		
Is this an amendment to an existing contract?		If yes, OCR # (if applicable)	
Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>	
Start Date of Contract	End Date of Contract/Amendment	Dollar Amount of Contract (Including Amendment)	
6/01/2015	5/31/2018	\$3,207,500	

CONTRACT DETAILS PROVIDED BY AGENCY TO SCS

Provide a brief overview of services to be performed to include the following:

Services to be replaced/provided by a contractor:

Contractor will assist with the development of the annual transparency report required by Act 158 of the 2015 Regular Legislative Session, which will include reviewing previous audit findings, assisting with the design of data specifications to meet reporting requirements using available data, preparing a summary report of findings and recommendations from the data evaluation process, assisting with the analysis of data results, and assisting with preparation of data tables. The contractor will audit the 2012 MLR reports and provide ad hoc accounting and auditing services to assist DHH in responding to requests from the legislature, the legislative auditor, and other stakeholders.

Advantages of contracting out services:

The Department of Health and Hospitals will benefit from the experience of Myers and Stauffer in developing a solid, accurate report to submit to the legislature.

Justification for contracting out services:

The Department of Health and Hospitals lacks sufficient staff with the qualifications and experience to perform these services.

POTENTIAL IMPACTS ON CLASSIFIED STATE EMPLOYEES

Will this contract result in the removal of responsibilities from one or more classified state employees?

Yes ☐

No ☒

Will this contract establish a relationship wherein an employee or official of the state takes the following actions:

Determines the work hours of the person performing the contractual services

Yes ☐

No ☒

Determines the day to day duties of that person

Yes ☐

No ☒

Approves the absences from the work place of that person

Yes ☐

No ☒

If the answer to all of the previous four questions is "NO," please email this completed form to DSCScontractreview@la.gov. If the answer to any of the questions is "YES," please complete the "Notification of SCS Commission's Authority on Contracts" portion of the form and then submit two copies of the proposed contract with this form to the Department of State Civil Service, Employee Relations Division, P.O. Box 94111, Baton Rouge, LA 70804-9111.

NOTIFICATION OF SCS COMMISSION'S AUTHORITY ON CONTRACTS

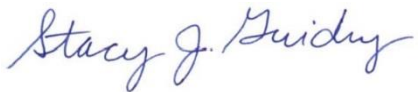
An agency requesting approval of an outsourcing contract which will result in the involuntary displacement of a classified employee must have the State Civil Service Commission's approval as provided in Civil Service Rule 2.9(h). The Commission will review all request for contract approval under the following guidelines:

1. The Commission will review all contracts that directly affect civil service employees within in a reasonable period of time to the contract's implementation.
2. The Commission will ensure that classified employees are competitively selected on the basis of merit, free from political influence, and will protect classified employees from dismissal or disciplinary actions for religious or politically-motivated reasons.
3. The Commission will approve contracts that are entered into for reasons of efficiency and economy, provided that the decision to privatize is made without political motivation as to the civil servants.
4. The Commission will request all documents from the agency which are necessary to determine if any classified employee will be involuntarily displaced from civil service and if so, whether the contract was entered into for reasons of efficiency and economy and not for politically-motivated reasons.
5. The Commission will not determine whether a service should or could be provided within the classified system, whether the contract is in the best interest of the State, or whether the fiscal restraints presented by the state justify privatization.
6. The Commission will challenge in the court system of Louisiana any contract that it has good cause to believe was entered into as a pretext for the discriminatory dismissal or treatment of civil servants for religious or political reasons.

APPOINTING AUTHORITY ACKNOWLEDGEMENT FOR CONTRACTS REQUIRING SCS COMMISSION APPROVAL

I hereby acknowledge that I have reviewed the information listed above pertaining to the authority of the Civil Service Commission in relation to contracts and further verify, to the best of my knowledge, that the proposed contract has been entered into for reasons of efficiency and economy and not for politically motivated reasons.

Name of Appointing Authority

J. Ruth Kennedy			
Title of Appointing Authority			
Medicaid Director			
AGENCY INFORMATION			
Signature of Appointing Authority or Designee			
			
Title of Person Signing this Request			
Medicaid Program Manager 1-B			
Contact Information (<i>Human Resources Contact</i>)			
Name	Sherry Nevels		
Email	sherry.nevels@la.gov	Phone Number	(225) 342-8407



State of Louisiana

Department of Health and Hospitals
Bureau of Health Services Financing

August 25, 2015

Ms. Pamela Bartfay Rice, Esq.
Assistant Director, Professional Contracts
DOA-Office of State Procurement
P.O. Box 94095
Baton Rouge, Louisiana 70804-9095

RE: Act 87 Exemption Request

Dear Ms. Rice:

An exemption is being requested from Act Number 87 of the 2015 Regular Legislative Session for the agency's amendment to the non-discretionary consulting contract with Myers and Stauffer LC (LaGov PO # 2000114167) that will be effective July 1, 2015. The amendment adds \$420,000 for a total contract amount of \$3,207,500.

The amendment will allow the contractor to assist with the development of the annual transparency report required by Act 158 of the 2015 Regular Legislative Session, which will include reviewing previous audit findings, assisting with the design of data specifications to meet reporting requirements using available data, preparing a summary report of findings and recommendations from the data evaluation process, assisting with the analysis of data results, and assisting with preparation of data tables. The contractor will also audit the 2012 MLR reports and provide ad hoc accounting and auditing services to assist DHH in responding to requests from the legislature, the legislative auditor, and other stakeholders.

Please reference the attached BA 22 for the details regarding the different grant reporting categories that will be utilized to fund the Contract. The basis of this exemption request is as follows:

- 1) Act 87 specifically exempts all contracts to implement the programs of the Department of Health and Hospitals that are funded pursuant to Title XIX, Title XX, and Title XXI of the Social Security Act or funded fully or partially by federal funds; and
- 2) The Office of State Procurement has outlined that contracts are considered non-discretionary if exempted from any expenditure freeze directed through Executive Order. Executive Order No. BJ 2015-11, Section 3(B)(9) exempts all vacant position and expenditures of Schedule 09 Department of Health and Hospitals.

If further information is needed, please do not hesitate to let me know.

Sincerely,

A handwritten signature in blue ink, consisting of a stylized 'W' followed by a 'J' and a 'R', with a long horizontal stroke extending to the right.

W. Jeff Reynolds
Undersecretary

Attachment

WJR/JS/sjg

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION

Date: 8/24/2015

Dept/Budget Unit/Program #:

09-305 / Prg 200

Dept/Agency/Program Name: DHH / Medical Vendor Administration / MVA

OCR/CFMS Contract #: 734649

Agency/Program BA-22 #: 40

LAGOV PO# 2000114167

Fiscal Year for this BA-22: 2015-2016
(yyyy-yy)

BA-22 Start/End Dates: 07/01/15 06/30/16
(Start Date) (End Date)

Multi-year Contract (Yes/No): Yes
6/1/15
(Start Date)

If "Yes", provide contract dates:
05/31/18
(End Date)

Myers & Stauffer, LC
(Contractor/Vendor Name)

48116404200/Vendor 310014963
(Contractor/Vendor No.)

Provide accounting services to support implementation of Medicaid Managed care, and assist DHH with accomplishing its goal of ensuring that

Bayou Health plan members are receiving high quality coordinated care at the lowest cost.

Contract Amendment (Yes/No): Yes Amendment Start/End Dates: 07/01/15 06/30/16
(Start Date) (End Date)

Contract Cancellation (Yes/No): No Date of Cancellation:

Amd. 1

(Provide rationale for amendment or cancellation)

This information is to be provided at the Agency/Program Level

MEANS OF FINANCING	AMOUNT			
	Current Year	%	Total Contract	%
State General Fund	\$110,000.00	50.00%	\$1,006,192.75	31.37%
Interagency Transfers	\$0.00	0.00%	\$0.00	0.00%
Fees and Self Gen.	\$0.00	0.00%	\$0.00	0.00%
Statutory Dedication	\$0.00	0.00%	\$0.00	0.00%
Federal	\$110,000.00	50.00%	\$2,201,307.25	68.63%
TOTALS	\$220,000.00	100.00%	\$3,207,500.00	100.00%

*Specify Source (i.e., grant name, fund name, IAT sending agency and revenue source, fee type and source, etc.)

Are revenue collections for funds utilized above in line with budgeted amounts? (Yes/No)

Yes

If not, explain.

This information is to be provided at the Agency/Program Level

Name of Object Code/Category:	Professional Services/Other
Object Code/Category Number:	3460
Amount Budgeted:	\$150,668,982
Amount Previously Obligated:	\$103,009,676
Amount this BA-22:	\$220,000
Balance:	\$47,439,306

The approval of the aforementioned contract will not cause this agency/program to be placed in an Object Category deficit.

Agy/Prg Contact: Jenny Borders
Name: Jenny Borders
Title: Medicaid Program Monitor
Phone: 225-342-5929

Reviewed/Approved By: Teresa Bravo on behalf of Teresa Bravo
Name: Teresa Bravo
Title: Medicaid Program Manager 4
Phone: 225-342-9480

FOR AGENCY USE ONLY

AGENCY	PROGRAM	ACTIVITY	ORGANIZ.	OBJECT	REPT CAT	AMOUNT
305	200		7201	3460	4436	\$220,000.00

**Request for CONTRACT Freeze Exemption
EXECUTIVE ORDER BJ 15-11**

This form **MUST** be submitted with ALL CONTRACTS

This form should be signed by the Assistant Secretary, Medicaid Director, or
Executive Director of Human Services Districts

Agency Number 305	Agency Name Bureau of Health Services Financing	Proposed Contractor/LA GOV# Myers and Stauffer LC/ 2000114167 Amendment #1
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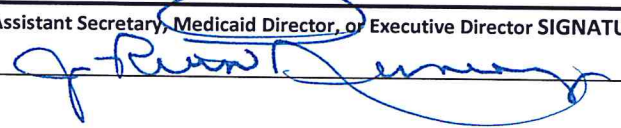
Reason for Contract Freeze Exemption (Double-click a checkbox, and then choose *Checked* under *Default value*.)

<input type="checkbox"/> Direct Patient Care	<input type="checkbox"/> Activity Mandated by the Constitution	<input type="checkbox"/> Financed Directly with 100% Federal Funds
<input type="checkbox"/> GEMS Savings	<input type="checkbox"/> Existing Court Orders	<input checked="" type="checkbox"/> Other (Explain) _____
<input type="checkbox"/> Declared Emergencies	<input type="checkbox"/> Existing Cooperative Endeavor Agreements	_____

Description/Justification for Contract Freeze Exemption Request

Myers and Stauffer LC (MSLC) provides critical auditing and accounting services to the Department to support the operation of the Medicaid managed care program that provides access to healthcare services for almost 1 million Louisiana citizens. Specifically, MSLC works to minimize the Department's risk in the areas of data quality and financial management; approval of this amendment will provide additional data analysis, technical assistance, and external quality review by MSLC to support the Department's annual transparency reporting requirements, in accordance with state statute.

With the current agency staffing resources available, the Department would be unable to accomplish its goal of ensuring that Medicaid managed care members are receiving the highest quality coordinated care at the lowest cost.

Preparer Name Stacy J. Guidry	Preparer Title Medicaid Program Manager 1B	Preparer Phone Number 337/857-6115
Assistant Secretary, Medicaid Director, or Executive Director NAME  J. Ruth Kennedy, Medicaid Director		
Assistant Secretary, Medicaid Director, or Executive Director SIGNATURE 		
		Signature Date 8-13-15