



Louisiana Department of Health  
Informational Bulletin 21-02  
Revised January 29, 2026











Medicaid Managed Care Non-Emergency Medical Transportation Provider Issue Resolution

Note: Revisions have been underlined. Deleted text indicated by ~~strikethrough~~. This bulletin outlines the options available to non-emergency medical transportation (NEMT) providers for pursuing resolution of claims payment issues. NEMT providers must first seek resolution with the transportation broker directly, prior to engaging managed care organizations (MCO), third parties, or the Louisiana Department of Health (LDH).

For issues related to NEMT claims, contact:







Ctrl+Click logo to reach each broker's website						
MCO						
CLAIM RECONSIDERATION						
Time Requirements	Provider has 365 days from the date of denial to correct and resubmit denied claims. A request for claim reconsideration review must be <b>received from the provider within 180 calendar days</b> of the Remittance Advice paid date or original denial date. <b>A determination will made by the broker within 30 days of receipt.</b>					
How to Submit	Request may be submitted verbally, in writing or through the web portal (if applicable). The broker shall provide a reference number for all requests for claim reconsideration. This reference number can be used for claim appeals if necessary.					
	Email: Billing Department <a href="mailto:Billing@MediTrans.com">Billing@MediTrans.com</a>	Email: Billing Department <a href="mailto:Billing@MediTrans.com">Billing@MediTrans.com</a>	Email: Billing Department <a href="mailto:Billing@MediTrans.com">Billing@MediTrans.com</a>	Email: Billing Department <a href="mailto:Billing@MediTrans.com">Billing@MediTrans.com</a>	Email: Billing Department <a href="mailto:Billing@MediTrans.com">Billing@MediTrans.com</a>	Email: Billing Department <a href="mailto:Billing@MediTrans.com">Billing@MediTrans.com</a>

**Claim Appeal: Transportation Provider Issue Escalation and Resolution**  
 The following chart outlines procedures for **non-emergency medical transportation (NEMT)** claim appeals.

						
MCO						
CLAIM APPEAL	Include any documentation from prior claim reconsideration requests when submitting a claim appeal.					
Time Requirements	An appeal must be <b>received from the provider within 90 calendar days</b> of the date on the determination letter from the original request for claim reconsideration.  <b>A determination will be made by the broker within 30 calendar days of receipt.</b>	An appeal must be <b>received from the provider within 90 calendar days</b> of the date on the determination letter from the claim reconsideration decision notice.  <b>A determination will be made by the broker within 30 calendar days of receipt.</b>	An appeal must be <b>received from the provider within 90 calendar days</b> of the date on the determination letter from the original request for claim reconsideration.  <b>A determination will be made by the broker within 30 calendar days of receipt.</b>	An appeal must be <b>received from the provider within 90 calendar days</b> of the date on the determination letter from the original request for claim reconsideration.  <b>A determination will be made by the broker within 30 calendar days of receipt.</b>	An appeal must be <b>received from the provider within 180 calendar days</b> of the claim reconsideration decision notice.  <b>A determination will be made by the broker within 30 calendar days of receipt.</b>	An appeal must be <b>received from the provider within 90 calendar days</b> of the claim reconsideration decision notice.  <b>A determination will be made by the broker within 30 calendar days of receipt.</b>
How To Submit	Request may be submitted in writing or through the web portal (if applicable).					
	<b>Email:</b> <a href="mailto:Appeals@meditrans.com">Appeals@meditrans.com</a>  <b>Mail:</b> MediTrans ATTN: Billing 102 Asma Blvd. Suite 200 Lafayette, LA 70508  <b>Escalations:</b> <a href="mailto:director@meditrans.com">director@meditrans.com</a> (Subject Line: Appeal Escalation)	<b>Email:</b> <a href="mailto:Appeals@meditrans.com">Appeals@meditrans.com</a>  <b>Mail:</b> MediTrans ATTN: Billing 102 Asma Blvd. Suite 200 Lafayette, LA 70508  <b>Escalations:</b> <a href="mailto:director@meditrans.com">director@meditrans.com</a> (Subject Line: Appeal Escalation)	<b>Email:</b> <a href="mailto:Appeals@meditrans.com">Appeals@meditrans.com</a>  <b>Mail:</b> MediTrans ATTN: Billing 102 Asma Blvd. Suite 200 Lafayette, LA 70508  <b>Escalations:</b> <a href="mailto:director@meditrans.com">director@meditrans.com</a> (Subject Line: Appeal Escalation)	<b>Email:</b> <a href="mailto:Appeals@meditrans.com">Appeals@meditrans.com</a>  <b>Mail:</b> MediTrans ATTN: Billing 102 Asma Blvd. Suite 200 Lafayette, LA 70508  <b>Escalations:</b> <a href="mailto:director@meditrans.com">director@meditrans.com</a> (Subject Line: Appeal Escalation)	<b>Email:</b> <a href="mailto:Appeals@meditrans.com">Appeals@meditrans.com</a>  <b>Mail:</b> MediTrans ATTN: Billing 102 Asma Blvd. Suite 200 Lafayette, LA 70508  <b>Escalations:</b> <a href="mailto:director@meditrans.com">director@meditrans.com</a> (Subject Line: Appeal Escalation)	<b>Email:</b> <a href="mailto:Appeals@meditrans.com">Appeals@meditrans.com</a>  <b>Mail:</b> MediTrans ATTN: Billing 102 Asma Blvd. Suite 200 Lafayette, LA 70508  <b>Escalations:</b> <a href="mailto:director@meditrans.com">director@meditrans.com</a> (Subject Line: Appeal Escalation)

Independent Review






In conjunction with the above claim dispute grid, Independent Review is another option for resolution of claim disputes.

Ctrl+Click logo to reach each MCO’s provider website						
INDEPENDENT REVIEW	The Independent Review process may be initiated after claim denial. <b>Note: Per House Bill No. 492 Act No. 349, an adverse determination involved in litigation or arbitration or not associated with a Medicaid enrollee shall not be eligible for independent review.</b>					
	<ul style="list-style-type: none"><li>• The Independent Review process was established by La-RS 46:460.81, et seq. to resolve claims disputes when a provider believes an MCO has partially or totally denied claims incorrectly. An MCO’s failure to send a provider a remittance advice or other written or electronic notice either partially or totally denying a claim within 60 days of the MCO’s receipt of the claim is considered a claims denial.</li><li>• Independent Review is a two-step process which may be initiated by submitting an Independent Review Reconsideration Request Form to the MCO within 180 calendar days of the Remittance Advice paid, denial, or recoupment date. Request forms are available on MCO websites or at the link below.</li><li>• If a provider remains dissatisfied with the outcome of an Independent Review Reconsideration Request, the provider may submit an Independent Review Request Form to LDH within 60 calendar days of the MCO’s decision. Request form available at the link below.</li><li>• Effective Jan. 1, 2018 there is a \$750 fee associated with an independent review request. If the independent reviewer decides in favor of the provider, the MCO is responsible for paying the fee. Conversely, if the independent reviewer finds in favor of the MCO, the provider is responsible for paying the fee.</li><li>• SIU post-payment reviews are not considered claims denials or underpayment disputes, therefore, SIU findings are exempt from the Independent Review Process. Except, per Act 204 of the 2021 Regular Legislative Session, mental health rehabilitation (MHR) service providers have the right to an independent review of an adverse determination by a managed care organization that results in a recoupment of the payment of a claim based on a finding of waste or abuse.</li><li>• Additional detailed information and copies of above referenced forms are available at: <a href="https://ldh.la.gov/medicaid/useful-managed-care-info">https://ldh.la.gov/medicaid/useful-managed-care-info</a>.</li><li>• For questions or concerns, contact LDH via email at <a href="mailto:IndependentReview@la.gov">IndependentReview@la.gov</a>.</li></ul>					

**Provider Issue Escalation and Resolution – MCO Escalation**

The following chart outlines procedures for MCO escalation for NEMT services

LDH and the MCOs acknowledge that there may be circumstances where a provider wishes to escalate an issue for review by LDH or the MCOs’ executive teams. While the chart above outlines the process for claim-related issues, the following escalation steps apply to all issue types, including claims. Providers should first attempt to resolve concerns directly with the transportation broker. If satisfactory resolution or a timely response is not achieved, the provider should escalate the matter to the MCO. The chart below outlines each MCO’s escalation process. Should the provider remain unable to resolve the issue or receive a timely response from the MCO, the provider may then seek assistance from LDH.

Ctrl+Click logo to reach each MCO’s provider website						
<b>MCO ESCALATION</b>						
<b>Formal Complaint</b>	<b>Phone:</b> 855-242-0802  <b>Email:</b> <a href="mailto:laappealsandgrievances@aetna.com">laappealsandgrievances@aetna.com</a>  <b>Mail:</b> Aetna Better Health of Louisiana 2400 Veterans Memorial Blvd. Suite 200 Kenner, LA 70062	<b>Phone:</b> 225-300-9112  <b>Email:</b> Carletta Howard: <a href="mailto:choward2@amerihealthcaritasla.com">choward2@amerihealthcaritasla.com</a>  <b>Mail:</b> AmeriHealth Caritas Louisiana Attn: Provider Complaints PO Box 7323 London, KY 40742	<b>Phone:</b> 844-521-6942 or 504-836-8888  <b>Email:</b> <a href="mailto:laprovidercomp@healthybluela.com">laprovidercomp@healthybluela.com</a>  <b>Mail:</b> Healthy Blue 3850 N. Causeway Blvd. Suite 1770 Metairie, LA 70002  <b>Web:</b> <a href="https://provider.healthybluela.com/docs/gpp/LA_CAID_ProviderComplaintSubmissionForm.pdf?v=202208181706">https://provider.healthybluela.com/docs/gpp/LA_CAID_ProviderComplaintSubmissionForm.pdf?v=202208181706</a>	<b>Phone:</b> 800-448-3810  <b>Email:</b> <a href="mailto:humanahealthyhorizonslouisiana@humana.com">humanahealthyhorizonslouisiana@humana.com</a>  <b>Mail:</b> Humana Healthy Horizons of Louisiana 1 Galleria Blvd. Suite 1000 Metairie, LA 70001	<b>Phone:</b> 866-595-8133  <b>Email:</b> <a href="mailto:providercomplaints@louisianahealthconnect.com">providercomplaints@louisianahealthconnect.com</a>  <b>Mail:</b> Louisiana Healthcare Connections Attn: Provider Complaints P.O. Box 84180 Baton Rouge, LA 70884	<b>Phone:</b> 504-849-1567  <b>Email:</b> <a href="mailto:latransportation@uhc.com">latransportation@uhc.com</a>  <b>Mail:</b> United Healthcare Community Plan 3838 N. Causeway Blvd. Suite 2600 Metairie, LA 70002
<b>Management Level Contacts</b>	<b>Kenitra Brass</b> Assoc. Manager of Appeals & Grievances <a href="mailto:LAAppealsandGrievances@aetna.com">LAAppealsandGrievances@aetna.com</a>	<b>Kethra Barnes</b> COO <a href="mailto:krbarnes@amerihealthcaritasla.com">krbarnes@amerihealthcaritasla.com</a>	<b>Kirkland Anderson</b> Care Coordinator <a href="mailto:Kirkland.Anderson@healthybluela.com">Kirkland.Anderson@healthybluela.com</a>	<b>Alicia Coleman</b> Associate Director, Provider Contracting <a href="mailto:acoleman9@humana.com">acoleman9@humana.com</a>	<b>Candace Kliesch</b> Senior Director, Operations <a href="mailto:Candace.H.Kliesch@louisianahealthconnect.com">Candace.H.Kliesch@louisianahealthconnect.com</a>	<b>Yolanda Hubbard</b> Associate Director of Operations <a href="mailto:Yolanda_M_Hubbard@uhc.com">Yolanda_M_Hubbard@uhc.com</a>  <b>Retresha Ambrose</b> Operations Manager <a href="mailto:Retresha_ambrose@uhc.com">Retresha_ambrose@uhc.com</a>
<b>Executive Level Contacts</b>	<b>Brian Knobloch</b> COO <a href="mailto:KnoblochB@aetna.com">KnoblochB@aetna.com</a>	<b>Kyle Viator</b> CEO <a href="mailto:kviator@amerihealthcaritasla.com">kviator@amerihealthcaritasla.com</a>	<b>Rosetta Duplessis-Brown</b> Interim COO <a href="mailto:Rosetta.Duplessis@healthybluela.com">Rosetta.Duplessis@healthybluela.com</a>	<b>Rhonda Bruffy</b> COO <a href="mailto:rbruffy@humana.com">rbruffy@humana.com</a>	<b>Joe Sullivan</b> CEO <a href="mailto:Joe.M.Sullivan@louisianahealthconnect.com">Joe.M.Sullivan@louisianahealthconnect.com</a>	<b>Paula Morris</b> COO <a href="mailto:paula_morris@uhc.com">paula_morris@uhc.com</a>
<b>LDH ESCALATION</b>	If a provider is unable to reach satisfactory resolution or receive a timely response through the MCO escalation process, contact LDH using the information below.					
<b>How to Submit</b>	Contact LDH staff via email at <a href="mailto:MedicaidTransportation@la.gov">MedicaidTransportation@la.gov</a> or via phone at 225-333-7473 or 225-342-9566. Include details on all attempts made to resolve the issue(s) at both the broker level and the MCO level. Ensure you include contact information so that LDH staff may follow up with any questions.					