



**State of Louisiana**  
Louisiana Department of Health  
Office of Aging and Adult Services

**MEMORANDUM**

**OAAS-P-23-003**  
**OAAS-SC-23-001**

**TO:** OAAS HCBS Providers  
OAAS Support Coordination Agencies (SCAs)

**FROM:** Melinda Richard *Melinda Richard*  
OAAS Assistant Secretary

**DATE:** February 3, 2023

**SUBJECT:** Attendance at Mandatory OAAS Meetings and Trainings

This memorandum serves as a reminder regarding mandatory meetings and/or training requirements to all Office of Aging and Adult Services (OAAS) Home and Community-Based Services (HCBS) Providers and Support Coordination Agencies (SCAs). Providers must attend all mandated meetings and training sessions as directed by LDH and/or OAAS as a condition of enrollment and continued participation as a waiver provider.

The LDH mandatory training/meeting requirements can be found at the following references:

**Adult Day Health Care (ADHC) Waiver Providers** – ADHC Waiver Medicaid Provider Manual – Section 9.5: Provider Requirements, Page 2. [LA Medicaid ADHC Provider Manual](#)

**Community Choices Waiver Providers** –Community Choices Waiver Medicaid Provider Manual – Section 7.6: Provider Requirements, Page 2. [LA Medicaid CCW Provider Manual](#)

**Long Term-Personal Care Services (LT-PCS) Providers** - LT-PCS Medicaid Provider Manual – Section 30.6: Provider Requirements, Page 2. [LA Medicaid PCS Provider Manual](#)

**Support Coordination Agencies** – Louisiana Administrative Code Title 50. Part XXI. HCBS Waivers; Subpart 1. General Provisions; Chapter 5. Support Coordination Standards for Participation for OAAS Waiver Programs; Subchapter A. General Provisions § 503. Certification Requirements, Item B. 3. [LAC Title 50](#)

Providers that have any questions regarding this memorandum, please email the OAAS Provider Relations staff member at [OAAS.ProviderRelations@LA.gov](mailto:OAAS.ProviderRelations@LA.gov). SCAs that have any questions regarding this memorandum, please email [Cheryl.Dickerson@LA.gov](mailto:Cheryl.Dickerson@LA.gov).

c: OAAS Regional Offices

Medicaid Program Support and Waivers (MPSW)