




**State of Louisiana**  
Louisiana Department of Health  
Office of Aging Adult Services

**MEMORANDUM**

**OAAS-SC-24-008**

**TO:** Office of Aging and Adult Services (OAAS) Support Coordination Agencies (SCAs)

**FROM:** Anne F. Olivier   
Director, OAAS Program Operations

**DATE:** April 4, 2024

**SUBJECT:** Concurrent interRAI Home Care (iHC) Assessment and Plan of Care (POC) Meetings

This memo serves to provide guidance regarding Support Coordinators (SCs) conducting the iHC assessment and Plan of Care (POC) development meeting during the same visit with a Community Choices Waiver (CCW) or Adult Day Health Care (ADHC) Waiver participant.

The annual iHC assessment and the POC meeting may take place in the same visit with a CCW or ADHC Waiver participant as long as the Support Coordinator (SC) has the equipment/capability to finalize the iHC assessment and obtain the results during the visit. For procedural details, refer to the OAAS Waiver Procedures Manual, OAAS-MAN-13-007, [Sections H-Assessments/Reassessments](#) and [K-Plans of Care](#).

Current OAAS waiver documents and associated procedures do not allow for the completion of the initial iHC assessment and POC meeting during the same visit; however, LDH leadership has approved a temporary exception to allow for the initial iHC assessment and POC meeting to take place in the same visit as long as the SC has the equipment/capability to finalize the iHC assessment and obtain the results during the visit. This memo also serves as documentation for the exception approval.

OAAS will update the CCW and ADHC Waiver documents to request Centers for Medicaid and Medicare Services (CMS) approval for the initial iHC assessment and POC meeting to take place in the same visit permanently. If approved, OAAS

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will update the appropriate manuals and send notification of this permanent change.

For assistance/questions regarding iHC assessment and POC concurrent meetings, please contact Cheryl Brown at [Cheryl.Dickerson@la.gov](mailto:Cheryl.Dickerson@la.gov).

c:   OAAS Regional Offices  
      LDH Medicaid Program Supports and Waivers (MPSW)  
      Statistical Resources, Inc. (SRI)