



OCDD Provider Meeting FY 26, Quarter 2

Introduction

- ▶ All phones are muted except for panelists
- ▶ Only agenda topics will be discussed
- ▶ Chat is disabled, but Q&A allowed for topics being discussed
- ▶ Email any Q&A not related to agenda topics to email at bottom of slide

Agenda

- ▶ Act 421 and 90L's
- ▶ APS Process Timelines
- ▶ CIR Reporting and Follow-up Notes for Timely Closure
- ▶ Provider Monitoring for Documentation and Corrective Action Plans
- ▶ Involuntary Discharge Responsibilities
- ▶ Span Date Billing for S5125 services in OCDD Waivers
- ▶ Participant Liability / Waiver Spenddown
- ▶ Service Billing Match to LaSRS
- ▶ Community Life Engagement Development

ACT 421-CMO and 90L's

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ACT 421-CMO while Children's Choice Certification is in Process

- ▶ Initial linkage to Children's Choice Waiver may result in a pend to ACT 421-CMO
- ▶ May be Approved for Medicaid through ACT 421-CMO until Certified for Waiver
- ▶ When Child Pends to ACT 421-CMO, program needs completed 90L
- ▶ ACT 421-CMO checks "Working Plan of Care" in LaSRS for the 90L
- ▶ If not in LaSRS, ACT 421-CMO will reach out to Support Coordinator for 90L if it has been completed
- ▶ Once 90L is received, Medical Eligibility Determination Team (MEDT) will complete disability determination review
- ▶ May save time in the overall certification process for Children's Choice

Reports to Adult Protective Services - Health Standards - Wanda Warner

Critical Incident Reports - Timely Follow-Up for Closure - Alyssa Matthews

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Visual Workflow for Direct Service Provider Agencies (DSPAs) and Support Coordination Agencies:

DSPA Key Responsibilities in Critical Incident Reporting

<https://ldh.la.gov/assets/docs/OCDD/SIMS/DSPWorkflowUpdated041725.pdf>

SCA Key Responsibilities in Critical Incident Reporting:

<https://ldh.la.gov/assets/docs/OCDD/SIMS/SCWorkflow032025.pdf>

Questions can be sent to SIMSWaiver@la.gov

Visit OCDD's dedicated webpage on critical incident reporting by scanning the QR code
or
navigating to: <https://ldh.la.gov/page/critical-incident-reporting>.



Provider Monitoring

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OCDD Standard Service Log / Progress Notes

- ▶ Memo issued on January 13, 2025 requiring use of the OCDD Waiver Service Log/Progress Note form
- ▶ Training provided in January and posted on LDH website
- ▶ All providers are expected to use OCDD Standard Service Log/Progress Notes form
- ▶ If using electronic documentation, it must contain all of the elements of the OCDD Standard Service Log/Progress Notes form
- ▶ Narrative should describe the services provided
- ▶ Examples are provided in training videos.
- ▶ All providers are being monitored for compliance

Links for Progress Note Training and Forms

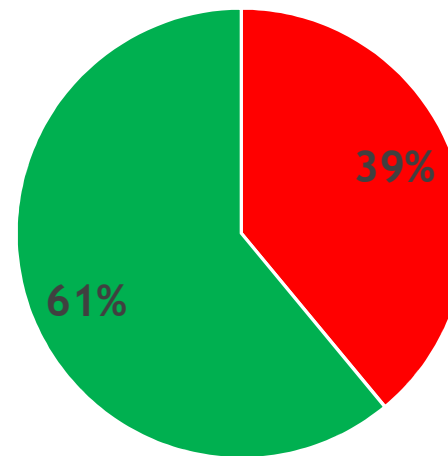
- ▶ Power Point for Progress Note Training:
<https://ldh.la.gov/assets/docs/OCDD/Providers/ProviderDocumentationRequirementsTraining013125.pdf>
- ▶ Video for Progress Note Training:
<https://www.youtube.com/watch?v=xHl1lPKnplI> (Click BROWSE YOUTUBE)
- ▶ Progress Note Forms:
<https://ldh.la.gov/resources?cat=44&d=0&y=0&s=0&q=progress%20note>

Highlight hyperlink, right click, open hyperlink

Total Reviews Conducted

- ▶ Completed 260 Reviews
- ▶ 102 reviews resulted in the provider needing to complete a CAP
- ▶ 158 of the reviews met compliance requirements - No CAP needed

Provider Required to Develop a CAP

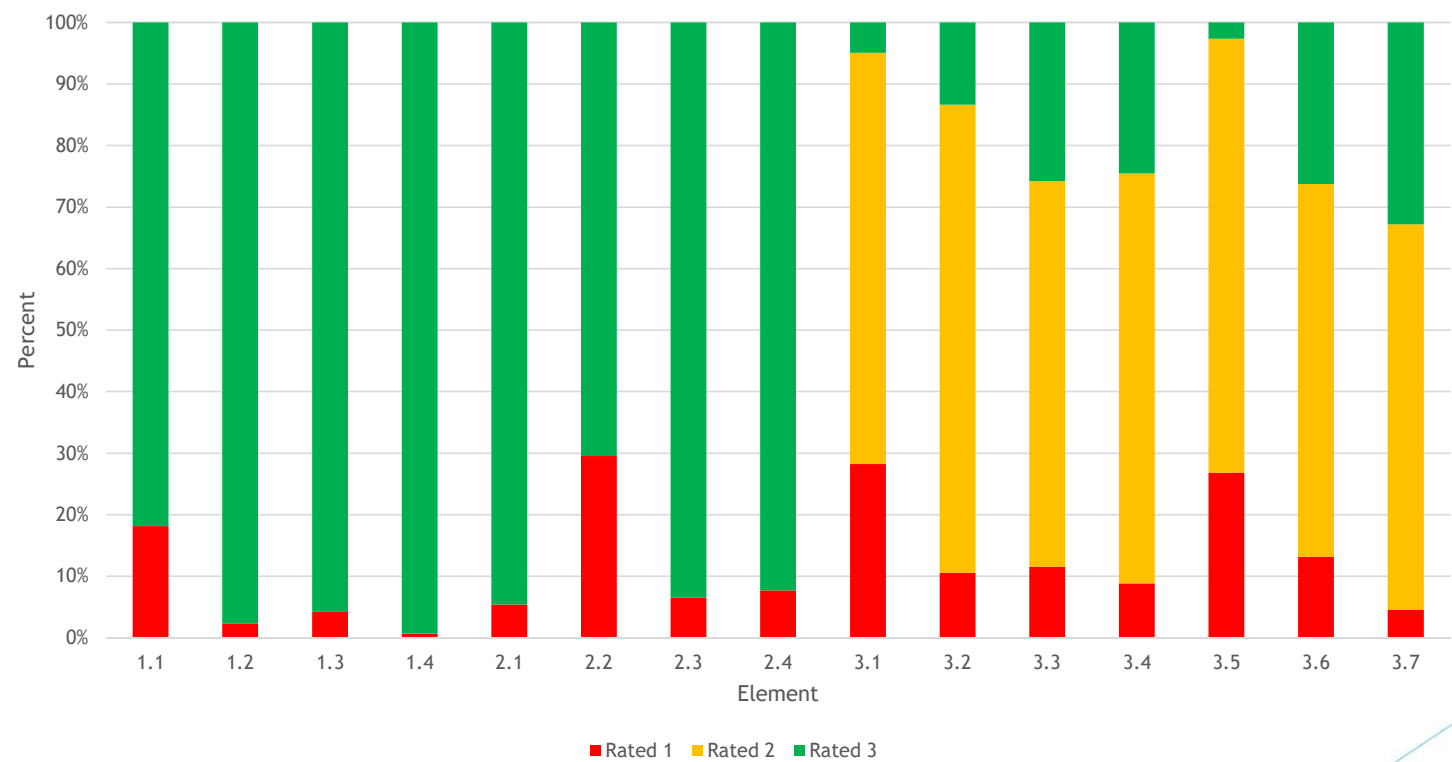


■ CAP-Yes ■ CAP-No

Results

- ▶ Graph reflects results for the timeframe:
 - ▶ July - November 30
- ▶ Rating of 1 requires a CAP (RED)
- ▶ Rating of 2 Feedback/Education (Yellow)
- ▶ Rating of 3 element met no additional action needed (GREEN)

Results



Description of Elements

- ▶ **1.1 Notes present for all shifts**
- ▶ 1.2 Current Plan of Care in record
- ▶ 1.3 Provider Attachments in record
- ▶ 1.4 Revisions to Plan of Care in record
- ▶ 2.1 Progress Notes Match EVV record (staff and person)
- ▶ **2.2 Progress Notes time Match EVV in LaSRS**
- ▶ 2.3 Progress note for each shift
- ▶ 2.4 Progress note contains appropriate signatures
- ▶ **3.1 Activities of Daily Living**
- ▶ 3.2 Relationship and Community Activities
- ▶ 3.3 Education/Work/Social Roles
- ▶ 3.4 Appointments
- ▶ **3.5 Progress Notes/Descriptions**
- ▶ **3.6 Challenges/Barriers**
- ▶ 3.7 Deviations in Schedule

*Note: Items in **red** most common issues resulting in a CAP*

Corrective Action Plans

- ▶ The elements of a good corrective action plan will address the following:
 - ▶ Does proposed action address the problem that was identified with the progress notes that did not meet requirements?
 - ▶ Does proposed action include steps to address supervisory actions or oversight that **should have occurred** to capture/identify problems
 - ▶ Does proposed action include steps to adjust any quality monitoring and review of progress notes to avoid the problem in the future?
 - ▶ Does plan timeframe appear reasonable to address the action; sufficient time and quick enough to address as soon as practical?
 - ▶ Does the proposed action from the provider include review and adjustment if needed for new staff training to reduce likelihood of similar problems in the future?

Involuntary Discharge from an Agency - Guidelines

Involuntary Discharges from an Agency

Provider Responsibilities

- ▶ Work with beneficiary to resolve issues and give opportunity to correct
- ▶ Individual should know when an involuntary discharge is being considered
- ▶ Request an IDT meeting prior to the involuntary discharge
- ▶ Issue discharge letter in accordance with HCBS Licensing Rule

Support Coordinator Responsibilities

- ▶ Contact the beneficiary immediately when notified of an involuntary discharge
- ▶ Communicate to the individual their appeal rights to continue with services during the discharge process
- ▶ Offer Freedom of Choice immediately and begin **expedited** search for a new provider
- ▶ Regularly meet with individual to secure a new provider and communicate with the LGE

LGE Responsibilities

- ▶ Communicate routinely with Support Coordinator on locating new provider

Span Date Billing for OCDD In Home Services

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Span Date Billing for S5125 Services

- ▶ Only affects services that start with S5125 in OCDD
- ▶ Can no longer submit a span date on a single claim (i.e., 11/1/25 - 11/15/25 claim date)
- ▶ Effective for Dates of Service 12/1/25 and later
- ▶ Will receive denial code 351 - span date not allowed, must bill per day
- ▶ Does not change the frequency of when you submit your billing
- ▶ Only affects the dates that can be on a single claim

Participant Liability Income - Waiver Spenddown

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Participant Liability Income (PLI)

- ▶ PLI is also known as Waiver Spenddown
- ▶ Support Coordination Agency receives Waiver Spenddown Decision Notice
- ▶ Support Coordinator notifies providers of Waiver Spenddown - currently ten (10) OCDD individuals statewide have a waiver spenddown
- ▶ Provider has agreement with individual to pay PLI portion
- ▶ Claims reduced by PLI will have an edit code of 919 on RA

Service Billing Match to LaSRS

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Service Billing Match to LaSRS in 2026

- ▶ RA's have an informational edit code of 370, 450, 651, or 700 if no match in LaSRS
- ▶ Implementation of denials delayed while additional testing is completed
- ▶ Once launched, providers must ensure information in billing matches information in LaSRS
 - ▶ Participant
 - ▶ Date of Service
 - ▶ Procedure Code plus modifiers
- ▶ Providers must ensure service units billed match service units released in LaSRS

Community Life Engagement Development

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Reminders

- ▶ The Local Governing Entity is the operating arm of OCDD State Office -respond to all requests promptly
- ▶ Review Remittance Advices weekly for denied claims and resolve as soon as possible
- ▶ Review LaSRS daily for informational postings

Conclusion

- ▶ Final Comments
- ▶ Send agenda topics or questions to OCDD-HCBS@la.gov
- ▶ Put “Provider Meeting Agenda” in the subject of email
- ▶ Mark your calendars! Next meeting scheduled for:

Wednesday, March 18, 2026 at 10:00 AM

Thank You