**Facility:**

**Address:**

**State ID #:** **Federal ID (19G) #:** **License #:**

The **Centers for Medicare & Medicaid Services** (CMS) requires Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IIDs) to be in compliance with **all components** of the Emergency Preparedness final rule: **42 CFR Part 483.475**. These components include but **are not limited to the following**:

* **Risk assessment and emergency planning:** An “all-hazards” risk assessment was performed and essential components of this assessment have been integrated into the emergency preparedness plan and planning.

 **Date the most recent “all hazards” assessment was performed.**

 **Date the most recent review (revision, if applicable) of the emergency plan.** *Please note this is an annual requirement.*

* **Policies and Procedures:** The facility has developed Policies and Procedures to promote and support the successful outcome of the emergency plan.
* **Communication Plan:**  The facility has developed and maintains a comprehensive emergency preparedness communication plan. The communication plan is fully coordinated within the facility, with state and local emergency management agencies, and with other healthcare providers as necessary.
* **Training and Testing:** The facility developed and maintains a training and testing program for emergency preparedness. The program includes initial training of staff and involves personnel as well as refresher courses, drills and exercises. The program includes methods to identify areas of the plan that need improvement and the processes and procedures to enact those improvements. *Dates within this section may only be used once and must be within the previous 12 calendar months. To be considered compliant, providers must submit two test dates or one test date along with a date the facility emergency plan was activated.*

&  Dates of the most recent tests

Date the facility emergency plan was activated in an actual emergency (not a test), if applicable.

* **Branches, Off-Sites, Service Locations:**  If the provider has any Branches, Off-sites, Service Locations, are they included in the main campuses emergency preparedness planning for the components listed above?

**Yes** **No****N/A**

* **Contact with Local Parish of Emergency Preparedness:**  The facility is knowledgeable of how to contact the local parish OEP and has consulted with them regarding the content of their emergency preparedness plans.

I certify that the facility is in compliance with CMS Emergency Preparedness final rule **42 CFR Part 483.475.** I understand that the Health Standards Section of LDH, Centers for Medicare & Medicaid Services (CMS) or its representative, has the right to conduct an onsite survey at any time to validate facility compliance.

Authorized Representative’s Signature:  Date:

Authorized Representative’s Printed Name: Phone # with area code: Email Address: