

DWRLF Engineering Contract - Supplemental Agreement Form				
If the Engineering Contract used (for a DWRLF project) is a standardized document (i.e. EJCDC contract), this supplemental form will be helpful with ensuring the DWRLF requirements are met in order to be considered eligible for reimbursement. [See the DWRLF Guidance for Preparing an Engineering Contract]				
1	The Consulting Engineering Firm representative shall acknowledge the following documents shall be prepared and submitted to LDH/OPH/DWRLF for review and approval/acceptance:			
	<div>A<div>System Improvement Plan (SIP)</div>[See the DWRLF System Improvement Plan with Environmental Impacts Guidance Document]<div><div><input type="checkbox"/> Yes, the consulting engineer shall prepare and submit the SIP</div><div><input type="checkbox"/> No, the consulting engineer shall not prepare and submit the SIP; that responsibility lies with another firm.</div><div><input type="checkbox"/> N/A, the SIP is not required for this project (explain below)</div></div><div>Explanation:</div></div>			
	<div>B<div>Plans and Specifications (P&S)</div>[See the DWRLF Plans and Specifications Guidance Document]<div><div><input type="checkbox"/> Yes, the consulting engineer shall prepare and submit the P&S</div><div><input type="checkbox"/> No, the consulting engineer shall not prepare and submit the P&S; that responsibility lies with another firm.</div><div><input type="checkbox"/> N/A, the P&S are not required for this project (explain below)</div></div><div>Explanation:</div></div>			
<div>C<div>Comprehensive System-Wide Operation and Maintenance (O&M) Manual</div>[See the DWRLF O&M Manual Guidance Document]<div><div><input type="checkbox"/> Yes, the consulting engineer shall prepare and submit the O&M Manual</div><div><input type="checkbox"/> No, the consulting engineer shall not prepare and submit the O&M Manual; that responsibility lies with another firm.</div><div><input type="checkbox"/> N/A, the O&M Manual is not required for this project (explain below)</div></div><div>Explanation:</div></div>				
2	Specify who will be responsible for preparing and submitting each of the following items to the LDH/OPH/DWRLF for review and approval.			
	a	<div><input type="checkbox"/> Consulting Engineer</div> <div><input type="checkbox"/> Water System</div>	Addenda and Change Orders [See the DWRLF Addenda and Change Orders Guidance Document]	
	b	<div><input type="checkbox"/> Consulting Engineer</div> <div><input type="checkbox"/> Water System</div>	Bid and Executed Contract Documents [See the DWRLF Bid and Executed Contract Documents Guidance Document]	
3	Include the itemized engineering fees (exact price or limit not to exceed) for completing the following documents:			
		a	b	c
		SIP	P&S	O&M Manual
	Enter Cost Here --->			
4	Specify who will be responsible for the hiring and billing cost of the Resident Inspector (a.k.a. Resident Project Representative or "RPR"):			
	I	<div><input type="checkbox"/> Consulting Engineer</div> <div><input type="checkbox"/></div>	Note: Attach a resume for the proposed resident inspector(s) to be reviewed and approved by DWRLF before any cost reimbursement. <div>Resume(s) is/are attached</div>	RPR Cost
	II	<div><input type="checkbox"/> Water System</div>	(a.k.a. force account labor) [See DWRLF Guidance for Using Force Account Labor]	
5	Specify who will be responsible for preparing and submitting each of the following items to the LDH/OPH/DWRLF for review and approval.			
	a	<div><input type="checkbox"/> Consulting Engineer</div> <div><input type="checkbox"/> Water System</div>	Payment Requests [See DWRLF Financial webpage which contains the Payment Request Guidance and form]	
	b	<div><input type="checkbox"/> Consulting Engineer</div> <div><input type="checkbox"/> Water System</div>	Filing of the Contract(s) with the Parish Clerk of Court's Office	
6	Specify who will be responsible for the hiring and billing cost of the Davis Bacon Act (DBA) Administrative Consultant (a.k.a. Labor Compliance Officer) [See the DWRLF Approved DBA Administrative Consultants list]:			
	<div><input type="checkbox"/> Consulting Engineer</div> <div><input type="checkbox"/> Water System</div>	DBA Labor Compliance Firm: <div>DBA Labor Compliance Officer:</div>		
7	For Projects where the American Iron and Steel (AIS) Requirement applies:			
	<div><input type="checkbox"/> AIS applies to this project</div> <div><input type="checkbox"/> AIS does NOT apply to this project</div>		Where AIS applies, the Consulting Engineer shall sign below acknowledging the following statement	
	As the Consulting Engineering Firm Representative, I will be responsible for ensuring that the Construction Contractor will maintain and provide adequate AIS verification documentation (i.e. Manufacturer's Certification, AIS Waiver Documentation, Materials Invoices, etc.)			
	_____ <div>Consulting Engineer Signature</div>		_____ <div>Date</div>	
8	For Projects where the Build America, Buy America Act (BABA) Requirement applies:			
	<div><input type="checkbox"/> BABA applies to this project</div> <div><input type="checkbox"/> BABA does NOT apply to this project</div>		Where BABA applies, the Consulting Engineer shall sign below acknowledging the following statement	
	As the Consulting Engineering Firm Representative, I will be responsible for ensuring that the Construction Contractor will maintain and provide adequate BABA verification documentation (i.e. Manufacturer's Certification, BABA Waiver Documentation, Materials Invoices, etc.)			
	_____ <div>Consulting Engineer Signature</div>		_____ <div>Date</div>	
By signing below, the Water System Representative and Consulting Engineer are acknowledging the above statements as they pertain to the DWRLF requirements. While this supplemental agreement may not be a legal binding commitment, the execution (below) of this supplemental agreement shows the acceptance and concurrence to adhere to and satisfy the DWRLF requirements (as stated above).				
The Supplemental Agreement is Effective as of: _____ <div>Date</div>				
Water System: _____		Engineering Firm: _____		
By: _____		By: _____		
Print Name: _____		Print Name: _____		
Title: _____		Title: _____		
Date Signed: _____		Date Signed: _____		