

Plan-Do-Study-Act (PDSA) Worksheet

Care Coordination Implementation

Use this worksheet for Step 3 to implement your priority task. A Plan-Do-Study-Act (PDSA) cycle is a simple scientific method for accelerating quality improvement (QI). Use this worksheet to test a change you wish to implement or improve in your facility.

Title: _____

Planned Test Date(s): _____

Today's Date: _____

1: PLAN Develop a test and make a prediction

DESCRIPTION OF TEST/TASK

Who: _____

What: _____

Where: _____

When: _____

PREDICTION

2: DO Conduct the test and collect data

STEPS TAKEN

COLLECT DATA

3: STUDY Analyze the data and summarize results

ANALYZE DATA

RESULTS

COMPARE RESULTS TO PREDICTED OUTCOME

4: ACT Refine changes for the next cycle

☐ **ADAPT** (write out changes to be made next time)

☐ **ADOPT** (create a timeline for full implementation)

☐ **ABANDON**