



**Louisiana Department of Health
Office of Public Health**

Request for Information (RFI)

For

Medical Monitoring Stations operated by Hospitals to provide treatment, medical services, assistance with activities of daily living, and related services to eligible COVID-19 positive individuals who are referred and/or approved for such services by the Louisiana Department of Health

RFI: LDH-RFI-MEDICAL MONITORING STATIONS

RFI due date/time: Wednesday, July 8, 2020, at 4:30 p.m. (CDT)

NOTE: This Request for Information ("RFI") is intended solely for informational and planning purposes and DOES NOT constitute a solicitation. Any and all information received may be reviewed and discussed, as appropriate, and may result in the advertisement of a formal and competitive Request for Proposal ("RFP") or any other process resulting in award of a contract or agreement of any type or form, for any or all of the services included in the RFI.

Only information that is in the nature of legitimate trade secrets or non-published financial data may be deemed proprietary or confidential by a proposer. Any material within a response to this RFI identified as such must be clearly marked and will be handled in accordance with the Louisiana Public Records Law, R.S. 44:1 et seq. and all applicable rules, regulations, and policies. Any response marked as confidential or proprietary in its entirety may be rejected without further consideration or recourse.

RFI Release Date: July 2, 2020

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1 GENERAL INFORMATION

1.1 Background

The mission of the Louisiana Department of Health (LDH) is to protect and promote health and to ensure access to medical, preventive, and rehabilitative services for all citizens of the State of Louisiana. LDH is dedicated to fulfilling its mission through direct provision of quality services, the development and stimulation of services of others, and the utilization of available resources in the most effective manner.

LDH is the single state Medicaid agency that administers the Medicaid program. LDH is comprised of the Office of the Secretary (OS), the Office for Citizens with Developmental Disabilities (OCDD), the Office of Behavioral Health (OBH), the Office of Aging and Adult Services (OAAS), and the Office of Public Health (OPH). Under the general supervision of the Secretary, these principal offices perform the primary functions and duties assigned to LDH.

The LDH Office of Public Health (OPH) is comprised of over 1,100 professionals across Louisiana who are charged with protecting and promoting the health of the communities of our state. The agency operates more than fifty programs with staff in 62 parish health units, two specialty clinics, nine regional offices, three centers, 14 bureaus, and nearly 600 contractual agreements. Engineers, physicians, epidemiologists, lab scientist, nurses, sanitarians, public health and emergency preparedness experts and a host of other professionals work constantly to:

- monitor the food Louisiana's residents and visitors eat;
- keep the state's water safe to drink;
- fight chronic and communicable disease;
- ensure preparedness for hurricanes, disasters, public health emergencies, and other threats;
- manage, analyze and disseminate public health data;
- ensure access to vital records like birth certificates; and
- offer preventive health services

1.2 Purpose of RFI

This RFI is issued for the purpose of gathering information from qualified hospitals in Louisiana that show demonstrated capacity and competency to timely establish a medical monitoring station and provide treatment, medical services, assistance with activities of daily living, and related and necessary services, to eligible COVID-19 positive patients who have been referred and/or approved for such services by LDH, at the rates noted in this RFI.

1.3 Project Overview

Medical Monitoring Station

The Medical Monitoring Station is to be established in an unused, unoccupied, or under-utilized floor, wing, or area of a hospital; such space would not be a part of the licensed hospital, but instead would be established as a Medical Monitoring Station (MMS). The MMS shall have a minimum of 10 beds, either in private or semi-private rooms. The MMS would provide necessary treatment, medical services, assistance with activities of daily living, and other related and necessary services, as further

detailed in the Attached draft Cooperative Endeavor Agreement, to referred eligible individuals. Referred eligible individuals would be placed in the MMS to receive services and would be isolated in order to lessen the spread of COVID-19 among other vulnerable individuals and populations.

Referred Eligible Individuals

Referred eligible individuals to be placed at the MMS shall be those individuals:

- (1) Who are COVID-19 positive;
- (2) Who do not meet admission criteria for other licensed healthcare facilities, such as hospitals or nursing homes, or who are not appropriate for placement at other licensed congregate healthcare settings (e.g., isolation issues, lack of capacity);
- (3) Who need assistance with activities of daily living; AND
- (4) Who have been referred and/or approved by LDH to enter such MMS.

Services Provided at the MMS

The MMS is to provide all necessary treatment, medical services, assistance with activities of daily living, and related and necessary services to the referred eligible individuals.

Reimbursement at MMS: Per Diem Payment

The Department anticipates an all-inclusive per diem rate of One Thousand Five Hundred and No/100 (\$1,500.00) Dollars per day, per referred eligible individual, to cover all costs and expenses associated with the operations and services provided at the medical monitoring station; the rate shall include, but not be limited to:

- a. Placement in and use of area, equipment and services of the MMS;
- b. All medical and other staffing necessary to render care, services, and treatment to the referred eligible individuals within the MMS (such staffing to be the responsibility of the MMS);
- c. All reasonable and/or necessary supplies needed to meet the needs of the referred eligible individuals within the MMS;
- d. Nutrition services, including tube feedings and specialized diets, for the referred eligible individuals;
- e. Oxygen;
- f. Laundry services for bedding, linens, and personal items, as needed;
- g. Housekeeping services;
- h. Prescribing and/or providing medications for the duration of the referred eligible individual's COVID-19 isolation stay;
- i. Personal hygiene products;
- j. Durable medical equipment (DME) needs;
- k. PPE needs of each staff and referred eligible individual;
- l. Follow-up COVID-19 lab testing and other necessary lab services; and
- m. Case management and discharge planning.

Reimbursement for MMS: Additional Payments for Certain Services

Additional payments are proposed to be paid to the MMS, based on the needs of the referred eligible individual, as follows:

- a. Transportation to dialysis treatment, if such dialysis treatments are not available in the medical monitoring station and if the LDH-contracted transportation entity is not available. Rate: Forty (\$40.00) Dollars for transportation to the dialysis treatment and Forty (\$40.00) Dollars for return transportation from the dialysis treatment to the MMS, per dialysis treatment.

- b. Transportation to medically necessary medical appointments, provided that the LDH-contracted transportation entity is not available. Rate: Forty (\$40.00) Dollars for transportation to the medical appointment and Forty (\$40.00) Dollars for return transportation from the medical appointment to the MMS, per medical appointment.
- c. Provision of Physical Therapy, if provided at the medical monitoring station by the Contractor or Contractor's agent, to improve physical movement or functional abilities and to prevent decubitus ulcers. Rate: Sixteen (\$16.00) Dollars per 15-minute increment of physical therapy provided.
- d. Provision of Wound Care that is required to treat decubitus ulcers, bedsores, or other wounds. Rate: Twenty-four (\$24.00) Dollars per 15-minute increment of wound care provided.

Reimbursement at MMS: Additional Payments for Medical Equipment

Upon prior written approval by LDH, the State shall pay for specialized or non-routine medical equipment that is determined to be medically necessary for a referred eligible individual.

2 ADMINISTRATIVE INFORMATION

2.1 RFI Coordinator.

Requests for copies of the RFI must be directed to the RFI coordinator listed below:

Jimmie Sanders
628 N. 4th Street
Baton Rouge, LA 70802
Jimmie.Sanders3@la.gov
Phone: 225-342-3417

This RFI has been posted to the LDH website and can be found at the following link:
<http://ldh.la.gov/index.cfm/newsroom/category/46>

2.2 Schedule of Events

<u>Activity/Event</u>	<u>Date</u>
Public notice of RFI	07/2/2020
Deadline for receipt of RFI	7/8/2020 at 4:30 p.m.

NOTE: LDH reserves the right to deviate from this Schedule of Events at any time and without notice.

2.3 Response Content

2.3.1 Executive Summary

The summary provided should introduce the scope of the response in as much detail as possible. At a minimum, it should include administrative information including the name of the responder's point of contact, his/her phone number, email address, and any other pertinent contact information. The summary should also include a brief recitation of the responder's qualifications and ability and willingness to meet, if not exceed, LDH's requirements as included herein. The summary must also include responses to the following:

- a. Hospital name and address where proposed MMS will be located
- b. Location of the proposed MMS within the Hospital
- c. Floor plan or drawing of the proposed MMS within the Hospital
- d. Number of beds in the proposed MMS (minimum of 10 beds required)
- e. Timeline for proposed MMS to be staffed and operational in order to receive a referred eligible individual.
- f. How long the proposed MMS intends to remain operational (e.g., 3 months, 6 months, indefinite)
- g. Person(s) who would be designated to oversee operations at the proposed MMS; attach a C.V. of such person(s)
- h. Proposed staff matrix for MMS

2.3.2 Corporate Background and Experience

Responders should give a brief description of its history, organizational structure, and number of years in business. Responders should also specifically describe their experience with projects of this type and scale and any experience gained from working with other states or corporate / governmental entities of comparable size and diversity.

2.3.3 Approach and Methodology

Responders should provide the approach and methodology that it will use to provide the services detailed in this RFI and in the attached draft CEA. Best practices garnered from previous experience with a similar scope of services should also be included.

2.4 Response Instructions

2.4.1 Response Submittal

Responders interested in providing information requested by this RFI must submit responses containing the information specified no later than the deadline for response to RFI as stated herein. The response to the RFI must be delivered at the responder's expense to the RFI coordinator at the email address provided in section 2.1 of the RFI.

The responses must be received by **electronic** copy only to Jimmie.Sanders3@la.gov on or before **4:30 p.m., Wednesday, July 8, 2020**. Email submissions are the only acceptable method of delivery. Fax, mail, and courier delivery shall not be acceptable. Responders should allow sufficient time to ensure receipt of their e-mailed proposal by the time specified herein.

Responses received after the deadline, corrupted files, and incomplete submissions (*e.g.*, Part 1 and Part 2 of 3 are received, but Part 3 is not) may not be considered.

2.5 Additional Instructions and Notifications to Responders

2.5.1 RFI Addendum(a)/Cancellation

LDH reserves the right to revise any part of the RFI by issuing an addendum(a) to the RFI at any time. Issuance of this RFI, or subsequent addendum(a), if any, does not constitute a commitment by LDH or the State to issue an RFP or any other process resulting in award of a contract of any type or form. In addition, LDH may cancel this informal process at any time, without incurring any liability from responders or potential responders.

2.5.2 Ownership of Response

Any and all materials submitted in response to this RFI shall become the property of the State.

2.5.3 Cost of Preparation

LDH shall not be liable to any responders, or potential responders, for any costs incurred that are associated with developing a response, preparing for discussions, if any are held, or any other costs, that may be incurred by a responder or potential responder due to responding to this RFI.

ATTACHMENT: DRAFT CEA