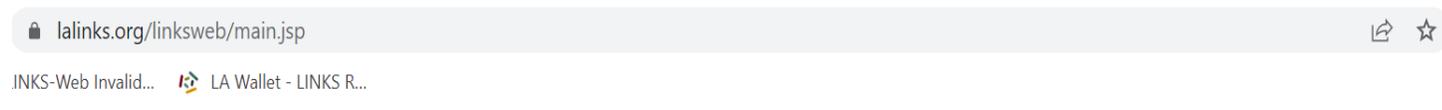


MONKEYPOX VACCINE IN LINKS

Step 1: LOGIN

In the left column, select **LOGIN** with the username and password provided by LDH



The screenshot shows the main interface of the LINKS web application. On the left is a navigation menu with categories: Main (Home, Login), Patient (Search, Demographics), Vaccinations (View, Forecast, Summary), Scheduled Reports, Job Queue, Change Password, and Answers. The main content area features a 'Welcome to LINKS, Louisiana Immunization Network Web Application' message with a date of May 18, 2022. Below this is a 'Quick Access Links' section with icons for Document Center, VFC/VOMS, VIS, SMaRT AFIX, Peri HepB, and Meaningful Use. A large button labeled 'Provider Re-certification Documents Click Here' is prominently displayed at the bottom of the main content area.

*If you do not have LINKS access, please fill out an individual user agreement form and complete the LINKS LMS training – link below: (<https://louisianalms.stchealth.us/>) Once completed, send certificate and agreement form back to us in order to receive your login information.

A close-up of the login form, which is highlighted with a red border. It features the LINKS logo at the top. Below the logo are two input fields: 'USERNAME' and 'PASSWORD', each with a user icon on the left. A dark blue 'LOG IN' button is positioned below the password field. At the bottom left of the form, there is a blue link labeled 'Forgot Password?'.

Patient Search

To search for patient:
 Search using the **first initial** of the first name **ONLY** and **date of birth OR SIIS Patient ID/Bar Code**. Select the correct patient.

NEXT You will be directed to Patient Demographics.

** You can access the “Patient Search/Add” page from the left hand column under the “**Patient**” tab.

Organization/Facility: LA IMMUNIZATION PROGRAM (1010) / LA IMMUNIZATION PROGRAM **Date:** May 18, 2022

Facility Display Name: LA IMMUNIZATION PROGRAM

Links

- Main
 - Home
 - Logout
 - Select Application
 - Select Organization
 - Select Facility
 - Select Pin
 - Help
 - MyIR
- Dashboard
- Favorites
- Patient
 - Search/Add**
 - Demographics
 - Remote Registry
 - Manage Population
- Vaccinations
 - View/Add
 - Forecast
 - Summary

Patient Search [Click here to use the 'advanced' search](#)

First Name or Initial: PASPORT ID:

Last Name or Initial: **SIIS Patient ID / Bar Code:**

Birth Date: Chart Number:

SSN:

Passport #:

Visa #:

Family and Address Information:

Guardian First Name: Mother's Maiden Name:

Street:

City: State:

Zip Code: Phone Number:

Country:

Note: When searching by First and Last Name, you may use the wildcard character % to replace multiple characters and _ to replace a single character.

Check here if adding a new patient.

Patient Search Results

Records Found = 22 Search Criteria: First Name (Exact)

Show entries Search:

First Name	Middle Name	Last Name	Birth Date	SIIS Patient ID	Grd First Name	Grd Last Name
ADDALYNN TEST		CPSI	01/11/1999	12001793	ADDALYNN TEST	CPSI
IT TEST		CPSI	03/08/2017	11671821		
NC TEST		ZZZAPACHE	08/09/1958	10218440		
TEST		FEST	10/19/1963	13898860		
TEST	PATIENT	FIFTEEN	01/16/1945	13899309		

Patient Demographics

From this screen, at the bottom right, click on **EDIT** to make updates. The sections highlighted in **RED** must be filled out. That includes, first/last name, sex, VFC status, address (including parish), race & ethnicity. Adding middle name and suffix (if applicable) is extremely helpful. All minors will require a guardian(s) first & last name(s) as well. Complete as much information as possible to help out your patient. This is very important for patient's who choose to use LA Wallet as proof of their COVID vaccinations.

- Main
 - Home
 - Logout
 - Cancel Edits
 - Help
 - MyIR
- Favorites
 - Add/Edit Favorites
- Patient
 - Search/Add
 - Demographics
 - Manage Population
- Vaccinations
 - View/Add
 - Forecast
 - Summary
 - Add Anonymously
- Organization
 - Search/Add
 - Search Results
 - Detail
 - Group Management
- Lot Numbers
- Scheduled Reports
 - Received Reports
- Job Queue
- Change Password
- Answers

Patient Demographics Edit

Patient Status

State Level: Active Organization Level: Inactive

County Level: Active (Orleans)

Patient

First Name: TEST **Race:** White
Black or African American
Asian

Middle Name: MARIE **Ethnicity:** Hispanic or Latino

Last Name: TEST **Language:** English

Suffix: --none-- **SSN:** - - -

Birth Date: 01/21/1981 **Medicaid #:**

Birth File #: **Birth Order:** Single Birth

Sex: FEMALE **Nationality:** --select--

Mother Maiden Name: **Passport #:**

VFC Status: Ineligible **Visa #:**

Military: **Reminder/Recall Publicity Code:** --select--

Comments:

Address

Address: **City:**

Address 2: **Country:** United States of America **State:** --select-- **Zip Code:**

Parish: --select-- **Email:**

Address Type: --select-- **Valid?** **Primary?** **Add**

Street	City	ZIP	Type	Valid	Primary	
123 ABC STREET	NEW ORLEANS	70115	LEGAL	Y	Y	Edit Remove

Patient Phone Number(s)

Phone Number	Extension:	Phone Use Code	Equipment Type	Primary
		--select--	--select--	<input type="radio"/>

Family & Contact

Guardian 1 First: Guardian 1 SSN:

Guardian 1 Middle: Guardian 2 First:

Guardian 1 Last: Guardian 2 Last:

Phone Number: Phone Use Code: Equipment Type:

--select-- --select--

Secondary Patient Demographics

- + School
- + Insurance
- + Medical Home
- + Birth & Death

Cancel **Save**

Birth Order: Single Birth

Nationality: Single Birth

Passport #: 1

Visa #: 2

Reminder/Recall Publicity Code: 3

4

5

6

7

8

9

If this patient is a twin, in the right column there is a section titled "Birth Order" – please choose the accurate order in which the twin or triplet, etc. was born. This is very important and helps prevent twin records from merging together. Always include twins middle names before saving.

Helpful Tips:
Click "Add" in the address column or the address will not be connected to the record and you will be unable to save.

★ DON'T FORGET TO SAVE!



IWeb
Version: 5.62.3



LINKS Help Desk
1-844-216-4410

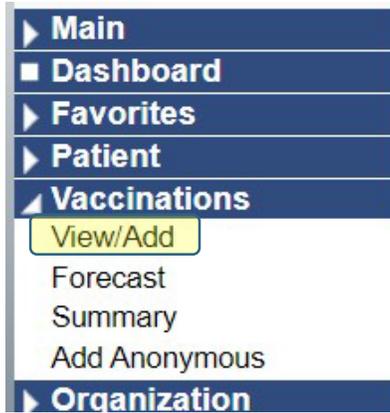




Adding Monkeypox Vaccine to Patient Records in LINKS

STEP ONE:

View the left column of LINKS Home page and click the "Vaccinations" tab then select "View/Add" (highlighted below).



STEP TWO:

Scroll down the list of Vaccine types on the "Vaccination View/Add" page until you find "Vaccinia, smallpox monkeypox vaccine live, PF ((monkeypox))" highlighted in the picture below.

Record the date in the blank box to the right of the vaccination and click "Add Administered" located on bottom left of screen.

COVID-19, mRNA, LNP-S, PF, 10 mcg/0.2 mL dose, tris-sucrose (Pfizer Ped 5-11yo)		
COVID-19, mRNA, LNP-S, PF, 3 mcg/0.2 mL dose, tris-sucrose (Covid-19 (Pfizer-Maroon cap 6m-4y))		
COVID-19, mRNA, LNP-S, PF, pediatric 25 mcg/0.25 mL dose (Covid-19(Moderna 6m-5y))		
Pneumococcal conjugate PCV20, polysaccharide CRM197 conjugate, adjuvant, PF (PCV20)		
influenza, injectable, quadrivalent	07/12/2022	
Vaccinia, smallpox monkeypox vaccine live, PF ((monkeypox))		
--select--		

• If a combination vaccine is marked with a 'X', please verify which components of viewing the Vaccination Summary .

STEP THREE:

Once you see the "Vaccination Detail Add" page, click "CLICK TO SELECT".

Vaccination Detail Add

Vaccine 1: Vaccinia, smallpox monkeypox vaccine live, PF ((monkeypox))

Date Administered: 08/11/2022

Historical: YES NO

Manufacturer: [Click to select](#)

Lot Number:

Lot Facility:

Funding Source:

Provider Noted on Record:

Lot Noted on Record:

Manufacturer Noted on Record:

Facility: LA IMMUNIZATION PROGRAM x

Vaccinator:

Anatomical Site:

Anatomical Route: Intradermal x

Dose Size: Intradermal

Volume (CC):

VFC Status:

District/Region:

VIS Publications Dates:

Date VIS Form Given:

Ordering Provider:

Comments:

You **MUST** select the Anatomical Site and Anatomical Route to keep your inventory numbers correct.

This will create a pop-up tab which shows the vaccine administered, lot number, and amount of doses in your inventory.

Select Lot Number							
Select	Manufacturer	Lot Number	Facility	Funding Source	Expiration Date	Doses Available	Dose Volume

Make sure to select the correct lot number. Selecting this lot number will subtract a dose from your inventory.

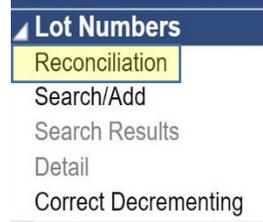
Lot Number Information will automatically fill in. Choose Vaccinator, Anatomical Site and Route, then click **SAVE**.



Reconciling Monkeypox Vaccines in LINKS

STEP ONE:

To correct your inventory in LINKS, follow these steps to make the appropriate adjustments. First, login to LINKS. Select your organization and facility. View the left column of the LINKS Home page and click the "Lot Numbers" tab and select "Reconciliation".



STEP TWO:

The Reconcile Inventory page will open and display all vaccines in your inventory. Scroll down the list of vaccines until you find "Vaccinia, smallpox monkeypox vaccine live, PF ((monkeypox))". You will see the number of doses available in the column "Quantity on Hand" for each LOT Number.

Facility Display Name:

Vaccine	Lot Number	Exp Date	Quantity on Hand	Physical Inventory	Adjustment (+/-)	Category	Reason	Funding Source	Inactive	Add Row
Vaccinia, smallpox monkeypox vaccine live, PF ((monkeypox))	FDP00004	08/31/2023	0		0.0	--No Category Required--	--No Reason Required--	PUB	<input type="checkbox"/>	+
Vaccinia, smallpox monkeypox vaccine live, PF ((monkeypox))	FDP00013	09/30/2024	83		0.0	--No Category Required--	--No Reason Required--	PUB	<input type="checkbox"/>	+

Here you will record the number of physical doses remaining in the "Physical Inventory" blank for the LOT Number you are reconciling.

Example:

Three doses of LOT# FDP00013 were administered Intradermal injection. You now have two doses wasted with 78 physical doses remaining. 78 is to be recorded as Physical Inventory. The Adjustment (+/-) column will automatically calculate # of doses to be reconciled.
(83 Doses – 5 Doses = 78 Doses)

STEP THREE:

After recording your new inventory count, you must select the "Category" that describes the doses and "Reason" for reconciliation. Click "select" to choose from the options. Remember to "SAVE".

Category	Reason
--select--	--select--
Administered	Broken/Dropped/Spilled
Expired	Dose Count Variance Multi-dose Vial
Recall	Drawn up, not used
Spoiled	Lost and Unaccounted
Transfer	Vaccine Damaged in Transit
Wasted	

IMPORTANT NOTES:

- ❖ For patients who receive the vaccine by Subcutaneous Injection, 1 dose from the vial must be administered to the patient and 4 doses must be removed from your inventory as "Wasted" due to "dose count variance multi-dose vial".
- ❖ Unused/Wasted doses must be reconciled immediately to keep the MPX inventory correct.
- ❖ Do not change dose volume.

Table 2. Vaccination Schedule and Dosing Regimens for JYNNEOS Vaccine

JYNNEOS vaccine regimen	Route of administration	Injection Volume	Recommended number of doses	Recommended interval between 1st and 2nd dose
Alternative regimen				
People age ≥18 years	ID	0.1 mL	2	28 days
Standard regimen				
People age <18 years	Subcut	0.5 mL	2	28 days
People of any age who have a history of developing keloid scars	Subcut	0.5 mL	2	28 days